

PRACTICAL FACT SHEET

ASD - 0101/1

Standard	ISO 9001 : 2015	ISO 14001 :2015	ISO 45001 :2018	EN9100 :2018
§				8.1

Issue raised:

What is meant by activity transfers?

Réponse

It should be noted first of all, and this is important, that the requirement is included in chapter 8 (chapter "carrying out operational activities"), but not at the level of § 8.5. It appears in section 8.1. This means that the transfer of activity does not only concern production or service operations, but also any activity that has an impact on product conformity and compliance with the deadline (e.g. support activity for product realization).

And the key to this requirement is product compliance and meeting the deadline.

Indeed, the organization that decides to transfer an activity must control this transfer with the purpose of a product that complies with the requirements (Product Conformity) and is delivered on time (OTD).

E.g.: transfer of production to another production site. What are the questions to ask?

- Is the production transfer information contractual with the customer? If yes, information to be done?
- Assurance that the production machinery at (receiving company) is available?
- Assurance that control equipment at (receiving company) is available?
- Assurance that personnel at (receiving company) are competent in the transferred manufacturing?
- Does a person from (issuing company) have to be present during the first production?
- Creation of the routing (issuing company)?
- Sending of the manufacturing range before transfer of the tooling?
- Assurance that the material is known by (receiving company)?
- Is the material present on the site of (receiving company)?
- Setting up safety stocks before tooling transfer?
- Creation of 2 tools (1 receiving company, 1 issuing company) to ensure customer deliveries?
- FAI validation (1st article file) (receiving company) by (issuing company)?
- Define with the customer the time of ISP validation by the customer?
- ...

The organization shall establish, implement and maintain a process for planning and controlling temporary or permanent transfers of activities to ensure ongoing compliance with requirements. The requirement is applicable to the following situations:

- from the organization to an external provider
- from an external provider to another external provider (see §8.4)
- from one plant of the organism to another (see §8.5)
- from an external provider to the organization (see §8.5)

Auditors expect to see the transfer of activity as one of the inputs to the risk management process or even project management. The process should ensure that the impacts and risks of activity transfers are managed.

The control of activity transfers is an essential requirement, even if this transfer is temporary and is applicable to support activities.

Therefore, it can hardly be excluded.

The verification of conformity can be applied by the realization of a 1st article (§8.5.1.3), an acceptance inspection (§8.4.2), the monitoring of performance indicators...

Keyword(s): Business transfer, product compliance, deadline compliance, risks

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